



Change Management® V3 Foundation with exam

About Change Management® V3

Our updated Change Management V3 is now live, with major enhancements across both live and in-house training courses. The new Study Guide, available exclusively to certification delegates, has been streamlined from the previous "Effective Change Managers Handbook." It focuses on key content aligned with the revamped V3 syllabus and is divided into two sections: Foundation Level, covering core basics, and Practitioner Level, offering advanced strategies.

The syllabus has been significantly overhauled to include new topics like Organisational Context and Change Leadership. The content has also been simplified for a more impactful learning experience. Key changes include a refined approach to Change Strategy, a greater emphasis on co-design in Facilitation, and a reduced focus on topics like N-step Approaches, Change Teams, and Systems Thinking.

Several new topics have been introduced, including Coaching and Feedback, Continuous Change Management, Agile Methodologies, Leadership and Psychological Safety, and Metrics and Data Analytics.

Learning objectives

- Unlock resistance to change.
- Provide effective support and motivation to individuals and teams to embrace change.
- Draw from a range of professional approaches to implement change smoothly and effectively.
- Manage and inform key stakeholders throughout the change process.
- Speed up the implementation of change initiatives.

Course approach

This course is the foundation level

Introduction: This study level is for awareness only and does not include an exam. It provides an overview of the approach and is suitable for general change and project teams, stakeholders or anyone wishing to know more about the approach. Provides an introduction to Change Management®, some of the key theories and studies conducted on change and the individual and change and the organisation.

Introduction estimated study time: 90 minutes ONLINE Virtual Classroom and OnDemand and 4 hours e-Learning.

Foundation: No pre-requisites; suitable for anyone new to organisational change. Overview of the organisational change and transformation process. Key roles for successful change delivery. Understanding how people react to change and supporting adaptation. Overview of different Change Management processes. Managing stakeholders effectively.

Foundation estimated study time 3 days ONLINE (virtual classroom) or 20 hours OnDemand / e-Learning.

Practitioner: The Practitioner level aims to confirm that you have sufficient knowledge and understanding in order to apply the approach to your organisation. Includes, applying process frameworks, how to prepare for a change initiative, motivation and sustaining the change process.

Advanced level for those who are foundation level qualified and wish to increase their certification and experience and apply the lessons learned to their own organisation.

The Change Management® Practitioner course explores practical application of the change management® approach with real-world scenarios.

Practitioner estimated study time 2 days ONLINE (virtual classroom) or 30 hours OnDemand / e-Learning.

Exam Information

Introduction course: This level of study does not come with certification and is for awareness only.

Foundation level:

Format: Multiple choice

Question numbers: 50

Time: 40 minutes

Pass mark: 25 out of 50 (50%)

Practitioner level:

Objective testing based on a case study scenario

5 sections of 16 marks each

40 marks required to pass (out of 80 available) – 50%

2.5 hours duration

Restricted open book – The APMG Change Management Study Guide.

This course DOES include exam





Study options

ONLIVE Virtual Classroom training (live events)

ONLIVE virtual classroom from SPOCE gives you and your organisation the best of both worlds when it comes to training. It is an online learning platform with a very big difference. SPOCE ONLIVE training is presented 'live' by our expert team of trainers and gives you the ability to interact with the trainer and the rest of their virtual class throughout.

- Conducted **live** by a SPOCE lead trainer.
- Delegates can interact with the trainer and their virtual classmates.
- Includes Q&A box, whiteboard presentations, full trainer support and break out groups.
- Exams can be taken online.
- Compatible with any device.
- Delegates receive a recording of each session for any catch up sessions.
- Full trainer support throughout.
- Pre-course study materials so you can hit the ground running on your first day.
- Official manual and course workbooks where exams are booked.
- Exam preparation support.

The perfect solution for those that would like to study from the comfort of their own home but like the support of a classroom environment.

Virtual classroom training (OnDemand)

All the perks of the live virtual classroom sessions but your modules are set as pre recorded sessions. Gives the feeling of the classroom setting with presentations by lead trainers but with the ability to re run any of the sessions again (or skip them if you wish).

- 6 months access to live recordings.
- Course modules you can access in your own downtime.
- Get the classroom feeling but work at your own pace.
- No need to participate with the rest of the class.
- Access to trainer support is available by contacting us directly.
- Review, repeat or skip any modules you like.

The perfect solution for those that like to learn by traditional training methods but cannot fit a course in to their schedule.

Change Management® Foundation with exam course is available as live virtual classroom, OnDemand and e-Learning

E-Learning (documentation)

Do you like the flexibility of being able to choose when and where you study, are fairly confident learning with technology but don't want to lose on quality in your course material? Here at SPOCE we have developed our own brand of award-winning e-Learning courses to support your self-study, accessible worldwide from our Learning Management System. Now you can even take your exams online too!

- Provides flexibility for those wishing to study at a time, pace and place convenient to them.
- A flexible choice of different self-study options, including a blended-learning package combining self-study with a classroom-based revision day
- A cost-effective solution for both individuals and organisations.
- Online learning gives you the freedom to access from any location.
- Work at your own pace and no need to participate if not for you.
- Module are full of interactive, video content and exam simulation questions.

The perfect solution for those that are confident with self study and like to learn at their own pace.

About SPOCE

- Over 25 years in the training industry.
- The first company to EVER deliver PRINCE2® PRINCE2 Agile® and MSP®
- Lead trainers with an average of 15—20 years experience.
- Founder member of ASPECT (Association for the Promotion of Excellence in Consultancy and Training).
- Accredited by Association for Project Management (APM), APMG and PeopleCert.

